

# FS00 General Ledger Accounts



**Process:** Look up a specific General Ledger Account.

**Role:** General User

**Frequency:** When needed

## BEGINNING STEPS

Enter Transaction Code	FS00
<b>GL Account</b>	Enter the GL Account number or use the Possible Entries icon to search.
<b>Company Code</b>	This field should default to UK00. If it does not default, enter UK00.
Press Enter	

## TYPE/DESCRIPTION TAB

Provided information:	<ul style="list-style-type: none"> <li>• Account group</li> <li>• Account type                         <ul style="list-style-type: none"> <li>• Profit &amp; loss statement</li> <li>• Balance Sheet</li> </ul> </li> <li>• Short text description</li> <li>• GL account long text description</li> </ul>
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## CONTROL DATA TAB

Provided Information:	<ul style="list-style-type: none"> <li>• Account currency</li> <li>• Tax category</li> <li>• Alternative account number (Old object code, if available)</li> </ul>
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The following tools to help you are on the myHelp website.

[Course Material](#) • [Transaction Procedures](#) • [Transaction Simulations](#) • [Online Feedback Form](#)

<http://myhelp.uky.edu/>